RELIGIOUS CLOSINGS SYSTEM INSTRUCTIONS

Organization Name: _____

ID Number: _____

Password: _____

PHONE METHOD

Call **866-320-5793** and follow the prompts.
You will be asked to enter your organization's ID number, password number and the appropriate Primary Status code.

If you need to post information that is different from the primary status codes listed – you may use the **Online Method** below.

ONLINE METHOD

Go to http://schoolclosings.wlbz2.com

Enter your ID and Password numbers. Choose a Primary Status code from the drop down list.

If you need to post information that is different from the Primary Status codes listed you may enter your custom text message in the Alternate Status box.

IMPORTANT NOTE: Closings will be purged from the system overnight so multiple day closings will need to be entered each day.

PRIMARY STATUS CODES

61. Morning Services canceled

62. Morning Services and Religious Ed. canceled

63. Evening Services canceled

64. Evening Services and Youth Group canceled

65. Morning and Evening Services canceled

66. Morning and Evening services and Religious Ed. canceled

67. No Religious Education

68. No Sunday School

69. No Faith Formation

70. No Hebrew Education

71. Youth Group canceled

72. Breakfast canceled

73. Luncheon canceled

74. Supper canceled

75. Meeting canceled

76. All services and activities canceled

77. Bingo canceled

78. Choir Rehearsal canceled

79. Pageant Rehearsal canceled

80. Pageant Performance canceled

81. Food Pantry closed