

# AWARDS

## 2017 NOMINATION FORM

Nominee name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ e-mail \_\_\_\_\_

Nominator name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ e-mail \_\_\_\_\_

Representing Agency or Organization for which the Nominee Volunteers \_\_\_\_\_

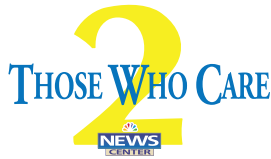
**COMPLETE NOMINATION PACKETS MUST INCLUDE ALL OF THE FOLLOWING INFORMATION:**

- Nomination form
  
- Service history overview
  - Primary beneficiary of nominee's service
  - Duration of service
  - Time commitment: weekly/monthly/yearly
  - The nominee's greatest contribution
  - Organization(s) for which the nominee volunteers
  - Type of service provided
  - Awards, recognition, and honors the nominee has received
  
- Impact statement of 350-500 words which states the following:
  - The nominee's community service contributions
  - Specific examples of the nominee's work and its impact
  - Amount and duration of service
  
- Letters of reference:
  - [At least] one letter of reference from someone who knows the nominee through his/her volunteer activity
  - [At least] one letter of reference from someone who knows the nominee on a personal basis.

Nomination forms must be received by 4:00 p.m. on Tuesday, July 18, 2017.  
Send or bring to :



*United Way of Eastern Maine*  
700 Main Street, Suite 1  
Bangor, ME 04401



*Agency Of Distinction*  
2017 NOMINATION FORM

Name of Agency \_\_\_\_\_

Director/President of Agency \_\_\_\_\_

Board Chair Person/President \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Person completing nomination form \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

e-mail \_\_\_\_\_

Connection of this person to the nominating agency \_\_\_\_\_

Please provide the following information separately:

- County(ies) served
- Number of clients served
- Services received by clients/community
- Client satisfaction with services; how this is measured?
- Volunteer satisfaction; how this is measured?
- Needs that this agency meets which has been identified by the community
- New or emerging needs for which this agency has developed a unique or effective solution in the last year

What makes this agency an Agency of Distinction? Attach a statement of 350-500 words which describe:

- The work of the agency
- What community needs it meets
- How it demonstrates that it is a good steward of human and financial resources
- How it shows respect and recognition for the work of its volunteers
- How the clients or the community have benefited from agency services

Please include up to three letters from volunteers and/or clients in support of this nomination.

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